**FY2018 USAID Disability Funding Program Application**

Please provide information in the space given. All answers must be typed in English using a minimum 11 point font. If partnering with a local DPO, a letter of cooperation must be attached to this application. A 8-page limit must be followed, not including the cover page below, budget annex and letter of cooperation.

**Name of Organization**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Type of Organization:** **Local □ or International □**

 **DPO\* □ or non-DPO □**

\*Organizations are DPOs if more than half of their staff and board of directors are individuals with disabilities.

**Country:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Person:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position/Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount of funding requested (in US Dollars):** \_\_\_\_\_\_\_\_

**Project duration (total months):** \_\_\_\_\_\_\_

**Proposed start date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **End date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The proposed project activities must foster the equal rights of all persons with disabilities to Live Independently and Be Included in Community in accordance with Article 19 of the U.N. Convention on the Rights of Persons with Disabilities.**

**1. Please provide a brief description of your organization, including background and experience in the disability sector in the proposed country.** *(Please limit your response to ½ page.)*

**2. Please provide a summary of the proposed project. This must include the overall project goal, objectives, activities to achieve each objective, expected outputs and outcomes of each objective, location and expected number of beneficiaries.** *(Please limit your response to 2 pages)*

**3. Please list the main activities with target dates for completion for the duration of the proposed project. Please provide information using the table below, adding an additional year as needed. Beneath the table please provide details of the implementation of each activity.** *(Please limit your response to 1 ½ pages)*

**Year 1**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |  |  |

Details:

1.

2.

3.

4.

**Year 2**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |  |  |

Details:

1.

2.

3.

4.

**4. Please discuss the impact that gender has on access to assets, resources, opportunities and/or services within the scope of the project and how the project will promote gender equality and women/girl’s empowerment in all phases of implementation.** *(Please limit your response to 1 page)*

**5. Please justify the need for this project within the framework of LIBC. Justification should include how this project responds to a pressing need in the proposed country that has yet to be adequately addressed and demonstrates a clear linkage with an existing USAID Mission priority.** *(Please limit your response to 1 page)*

**6. How many staff will be directly involved in and/or funded by this project? Please list their role, qualifications and whether they are local or international staff. Please note the roles of individuals with disabilities in the project.** *(Please limit your response to ½ page)*

**7. Does your organization plan to collaborate with other organizations, government agencies, etc. in achieving this project’s objectives? If so, please explain how. If partnering with a local DPO, a letter of cooperation from that local DPO must be attached to this application.** *(Please limit your response to ½ page)*

**8. Please provide a detailed budget using the table below. Below this table, and as notes to the budget, provide a detailed description of each line item.** *(Please limit your response to 2 pages; annex acceptable)*

|  |  |
| --- | --- |
| ***Description*** | ***Budget (USD)*** |
| 1. Direct labor (e.g. salaries, wages etc)
 |  |
| 1a. |  |
| 1b. |  |
| 2. Travel and Per diem  |  |
| 2a. |  |
| 2b. |  |
| 3. Equipment and supplies |  |
| 3a. |  |
| 3b. |  |
| 4. Program Activities |  |
| 4a. |  |
| 4b. |  |
| 5. Other Direct Costs (e.g. rent, utilities, communication etc) |  |
| 5a. |  |
| 5b. |  |
| Total |  |

**Notes to the budget:**

1a. *description*

1b. *description*

2a. *description*

2b. *description*

etc.

**9. Please describe the monitoring, evaluation, and learning plan for the project. This should include expected outputs/outcomes, indicators and targets for each of the project objectives, as well as a brief description of approaches to learning. A suggested format is provided below.** *(Please limit your response to 1 page)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Output/Outcome**  | **Indicators** | **Targets** | **Frequency**  |
| **Objective 1:** *Restate project objective 1* |
| *1st expected output or outcome for objective 1*  | *list the indicator(s) that will be used to measure success against the stated output/outcome.*  | *list the target(s) for each indicator.*  | *state how often each indicator will be measured.*  |
| *2nd expected output or outcome for objective 1*  |  |  |  |
| **Objective 2:**  |
|  |  |  |  |
|  |  |  |  |
| **Objective 3:**  |
|  |  |  |  |
|  |  |  |  |

*\* Performance indicators measure a particular characteristic or dimension of project results (outputs or outcomes) based on a project’s results framework and underlying theory of change. In general, outputs are directly attributable to the program activities, while project outcomes represent results to which a given program contributes but for which it is not solely responsible.*

**End of Application**